

MEETING:	Penistone Area Council
DATE:	Thursday, 8 February 2018
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 7th December, 2017 (PAC.08.02.2018/2) (*Pages 3 - 8*)
- 3 Notes from the Penistone East and West Ward Alliance held on 30th November, 2017 and 11th January, 2018 (PAC.08.02.2018/3) (*Pages 9 - 12*)

Performance

- 4 Report on the Use of Ward Alliance Funds (PAC.08.02.2018/4) (*Pages 13 - 16*)
- 5 Performance Report (PAC.08.02.2018/5) (*Pages 17 - 76*)

Items for decision

- 6 Procurement and Financial Update (PAC.08.02.2018/6) (*Pages 77 - 82*)

Items for discussion

- 7 Tour De Yorkshire (PAC.08.02.2018/7)
- 8 Principal Towns Update (PAC.08.02.2018)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), David Griffin, Hand-Davis, Millner, Unsworth and Wilson

Area Council Support Officers:

David Shepherd, Penistone Area Council Senior Management Link Officer
Elaine Equeall, Penistone Area Council Manager
Kate Faulkes, Head of Service, Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on email governance@barnsley.gov.uk

Wednesday, 31 January 2018

This page is intentionally left blank

MEETING:	Penistone Area Council
DATE:	Thursday, 7 December 2017
TIME:	10.00 am
VENUE:	Council Chamber, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), David Griffin, Hand-Davis, Millner and Unsworth.

23 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

24 Minutes of the Penistone Area Council meeting held on 5th October, 2017 (PAC.07.12.2017/2)

The Area Council received the minutes of the previous meeting held on 5th October, 2017.

Members asked for an update with regards to the pigeon mitigation in an alley off the high street. It was noted that the area was to be cleared by Neighbourhood Services staff, and the Area Council Manager would follow this up to ensure it had been completed.

It was noted within the Safer Neighbourhood Service in the area Sergeant Ian Bailey had now been replaced.

RESOLVED that the minutes of the Penistone Area Council meeting held on 5th October, 2017 be approved as a true and correct record.

25 Notes from the Penistone Ward Alliance held on 19th October, 2017 (PAC.07.12.2017/3)

The meeting received the notes from the Penistone East and West Ward Alliance held on 19th October, 2017.

Members noted that the Ward Alliance Fund guidance had been discussed at a recent event, and it had been agreed to be updated in light of comments received. Members were reminded to forward any further comments to the Area Council Manager.

RESOLVED that the notes from the Penistone East and West Ward Alliance held on 19th October, 2017 be received.

26 Report on the use of Ward Alliance Funds (PAC.07.12.2017/4)

The Area Council Manager introduced the item. Members were made aware that in the 2017/18 financial year the Ward Alliance Fund had £40,000 to allocate. This comprised of £20,000 of finance allocated from central funds together with a further £20,000 devolved from the Area Council.

From the £40,000, at the timing of writing the report, £11,544.81 remained. However it was noted that 3 applications had been approved since the report had been published, which reduced this figure.

RESOLVED that the report be noted.

27 Performance report (PAC.07.12.2017/5)

The item was introduced by the Area Council Manager, who referred to the report circulated. The current DIAL project funded through the Working Together Fund was discussed, noting that the contract only ran until the end of December, 2017. Members were supportive of continuing this valuable service for another year through a further application to the Working Together Fund. A suggestion was made for the service to consider implementing a system whereby some appointments could be booked.

Members noted that a number of other projects funded through the Working Together Fund were also due to come to an end. These included the Trans Pennine Trail Volunteers, Penistone Round Table, and the South Pennine Community Transport Pilot. A briefing was to be arranged for Members to discuss the outcome of the latter, which would be considered in light of the SYPTTE options assessment.

Those present heard how the latest version of Penistone Matters was now in print and that the Clean and Green service provided by Twiggs Grounds Maintenance was now operational.

Overall performance was very encouraging, and the Area Council Manager noted the significant increases in number of adults engaged, volunteer hours, and residents given advice and support. Members noted that the information for Penistone Youth Project was still outstanding, and it was agreed to circulate this information once it had been received.

Members discussed the overall impact of the investment, and it was suggested that the high number of 'green' ratings reflected the high quality of delivery in the area.

A discussion was had about the impact of the community magazine, and it was suggested that feedback received had generally been positive.

RESOLVED that the report be received.

28 Affordable housing (PAC.07.12.2017/6)

Sarah Cartwright, Group Leader Housing Growth was welcomed to the meeting to provide an update on affordable housing provision in the area.

Members were reminded of the definition used for affordable housing, which includes Social Rented housing; Affordable Rented housing let by councils or registered providers at 80% or less than the market rate; and Intermediate Housing which includes shared ownership or rent below market level but above social rent. It was noted that the definition did not include help to buy properties, or other low cost housing.

Those present heard how that the Strategic Housing Market Assessment had been updated in 2017, but had not changed substantially, and the shortfall of all property sizes was noted. Members noted the target for affordable housing provision in the borough of 295 units per year, with a preference of approximately 80% rented and 20% intermediate tenure.

The existing policy relating to affordable housing requested 25% of all developments of 15 units or more to be affordable in the Penistone area; however Members noted that within policy H8 of the draft local plan this rose to 30%. It was acknowledged that these levels could be impacted upon by the viability of the site and each proposal would be considered independently.

Members were reminded of the different ways of making provision for affordable housing, with the preference being provided on-site, however the significant number of other options were noted.

The attention of Members was drawn to figures relating to housing provision since 2000. It was noted that the majority of sites within the borough were below the 15 unit threshold and therefore there was no provision required. Members were also reminded that planning permission was approved for a number of sites in the area prior to the adoption of the affordable housing policy, and therefore contained no affordable provision.

Members acknowledged the evidence for the Local Plan, which highlighted that for areas where 25% of units developed were requested to be developed 19.5% had been delivered on site. Annual targets of providing 150 units were met in 2016/17 (160), and were on track in 2017/18 (98 by Q2). It was noted that these figures had been met through a variety of means which included new build, but also the refurbishment of void properties and purchasing long term empty homes.

The Area Council was made aware of the current situation with regards to Affordable Housing section 106 finance and the current priorities. Moving forward Members noted future priorities included the acquisition of land to develop Council houses with 106 funding, and the opportunities for affordable housing provision associated with strategic site within the Local Plan.

Members discussed the numbers of empty homes. It was noted that in the previous year 37 homes had been put back into use, but that this could be time consuming as owners may not be willing.

The issue of viability assessments were discussed and assurances were given to Members that developers were robustly challenged on quality of developments and the provision of affordable housing, with the district valuer engaged where necessary.

The quality of new build properties was considered, and it was noted that properties purchased by the authority using section 106 finance were inspected and any issues rectified before taking ownership. It was also acknowledged that a number of builders now engage third party building control services for inspection as opposed to the service provided by the local authority.

A suggestion was made that Members may wish to receive a further presentation on the use of Section 106 finance in due course.

RESOLVED:-

- (i) That the Group Leader Housing Growth be thanked for their attendance;
- (ii) That a future meeting of the Area Council receives a presentation on the use of Section 106 Finance in the area;
- (iii) That the information provided be noted.

29 Clean, Green and Tidy - Twiggs Grounds Maintenance (PAC.07.12.2017/7)

John Twigg and Adam Price from Twiggs Grounds Maintenance were welcomed to the meeting discuss the new service which they would be delivering in the Penistone Area.

The team consisted of a Supervisor, an Operative, and would shortly include an Apprentice. They had just begun working in the area, and had been visiting established groups and Parish Councils in order to better know the area and work already taking place.

A presence on social media had been established and a number of events publicised. It was noted that this included tree planting of a community orchard in Millhouse Green, and working with volunteers at Saunderson Gardens. In addition, the team had made links and organised to work with Hoylandswaine School and would be making links with others.

Members thanked the team for their work to date, which had been thought positive. It was suggested that the team returns in approximately 6 months to discuss progress.

RESOLVED:-

- (i) That thanks be given to John Twigg and Adam Price for their attendance;
- (ii) That Members forward any requests for work through the Area Team for appropriate scheduling;
- (iii) That Twiggs Grounds Maintenance are invited to a future meeting of the Area Council in approximately 6 months to discuss progress.

30 Principal Towns Investment Programme Update (PAC.07.12.2017/8)

Fiona O'Brien, Principal Towns Project Manager, was welcomed to the meeting and a video was presented which had been compiled by Sheffield University students. The presentation suggested a number of areas of improvement within the town centre. These included improving way-finding, traffic management, and increasing the offer at the Town Hall/Paramount and also within the Market Barn.

Members were supportive of plans, and in discussion wheelchair accessibility, access to parking, and increased signage were also mentioned. It was noted further development work would commence shortly; this would include feasibility work and further development of plans by architects.

It was noted that approval would shortly be sought for a scheme to improve shop fronts as part of the Principal Towns Programme and that the High Street may also be able to benefit from this.

RESOLVED:-

- (i) That the plans developed so far be supported;
- (ii) That the Principal Towns Project Manager be thanked for their presentation.

31 Procurement and financial update (PAC.07.12.2017/9)

The Area Council Manager introduced the item, noting that the contract with Age UK for a further year of the service for isolated and vulnerable older people had now been issued. Targets were due to be agreed shortly.

Members noted that the Working Together Fund was allocated a total budget of £202,038 from the Area Council. A total amount of £147,249 had been approved, leaving £54,789. Acknowledged were a number of applications expected to be submitted, however it was suggested that the fund be promoted again to encourage further applications before the end of the financial year.

It was noted that the Clean, Green and Tidy contract with Twiggs Grounds Maintenance had started on 1st November, 2017 and the detail of this had been discussed earlier in the meeting.

Those present heard that the community magazine had recently been printed and would be distributed before Christmas. Members discussed further print runs of the magazine, noting that production was at nil cost due to the advertisements and were supportive of further editions. It was suggested that further consideration ought to be given to measuring the impact of the magazine where possible.

RESOLVED:-

- (i) That the update report be received;
- (ii) That the position on the Clean and Tidy Contract be noted;
- (iii) That two further editions of the community magazine be produced, and with further detail regarding costs for distribution be considered at a future meeting;
- (iv) That the financial situation for the Area Council be noted.

Chair

This page is intentionally left blank

NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 30th November 2017, Penistone Town Hall

1. Present: Cllr Robert Barnard (Chair), Cllr Andrew Millner, Richard Popplewell, Richard Leech, Allen Pestell, Graham Saunders, Adrian James, Anne Rusby, Robert Blythe, Bob Green, Jonathan Cutts, Cllr David Griffin, Cllr Paul Hand-Davis

In Attendance: Elaine Equeall, Stephen Miller

Apologies: Cllr John Wilson, Cllr Joe Unsworth

2. Declarations of Pecuniary and Non-pecuniary Interest

Richard Popplewell declared a non-pecuniary interest in the Hunshelf Parish Council Ward Alliance Fund application.

Cllr Andrew Millner declared a non-pecuniary interest in the Penistone FM Ward Alliance Fund application.

3. Correspondence

Elaine Equeall was introduced as the new manager for the Penistone Area.

4. Notes of the Meeting Held on 19th October 2017.

Members agreed that the notes of the meeting were an accurate record.

5. To Consider any Matters Arising from the Notes

It was raised that it appears South Yorkshire Police are not part of the National Rural Crime Network. Cllr Griffin to enquire.

The proposed new signage at Hartcliff Hill is to be funded and installed by BMBC Highways.

It was noted that the Ward Alliance Celebration at the Metrodome, Barnsley, was a success. Members found it useful to see what other areas are doing and to share best practice. An officer working group will be looking to revise the existing Ward Alliance paperwork based on feedback at this event.

6. Ward Alliance 2017-2018 Update

Cllr Robert Barnard confirmed the current finances of the Ward Alliance Fund. A remaining allocation of £11,544.81 is available for 2017-2018.

7. Penistone Planters

Concern was raised earlier in the year regarding a Ward Alliance Fund application for planting the planters in Penistone and the large bed near Windermere Road. There is also an issue of the condition of some of the containers, particularly outside the library.

Different options were discussed about community group adoption or sponsorship, as is done successfully in other areas. The Ward Alliance Fund does not contribute to the regular planting of any other planters in the area.

It was agreed to investigate other options at this stage than to accept a Ward Alliance Fund application.

8. The following applications for financial assistance were considered:-

a) Hoylandswaine Village Hall- Improvements

Request of £1,208 to repair the flooring of the village hall. Members were very supportive of the project and recommended an allocation of £1,208.

b) Penistone FM- Promote the Shopappy scheme

Request for £650 to help promote the Shopappy scheme in Penistone. Members discussed the Ward Alliances role in supporting the local economy and community. It was agreed to propose the idea of extending the scheme to beyond just Penistone High Street. Members recommended an allocation of £650.

c) Hunshelf Parish Council- Secure Storage

Request for £1,435 to purchase a secure storage unit to support volunteer environmental work. Members praised the groups ongoing work and welcomed the applications. Members recommended an allocation of £1,435.

d) Penistone Pottery Group

Request for £5,858 to purchase a pottery kiln and supplies. Members thought that from the application was unclear who the group were, what their aims were and how people could get involved. There was also some confusion about the volunteer contribution to the project and the wider community benefit. Group will be asked to work on the application to resubmit to a later meeting.

9. Any other business

Details of the Barnsley Carers newsletter, Stephen Miller to circulate to all Ward Alliance members.

A further road traffic accident at the cross-roads of the A616 and B6106 has again raised concerns. Cllr Barnard to raise with BMBC Highways and report back.

Rural crime is an ongoing issue particularly on isolated farms which are being targeted on a regular basis. Cllr Griffin to raise.

10. Date and time of next meeting

Members agreed that the next meeting would be held on the 11th January 2018, 7pm at Penistone Town Hall.

NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 11th January 2018, Penistone Town Hall

1. Present: Cllr Robert Barnard (Chair), Cllr Joe Unsworth, Robert Blythe, Cllr Andrew Millner, Ann Walker, Allen Pestell, Adrian James, Jonathan Cutts, Anne Rusby, Richard Leech, Bob Green, Cllr David Griffin,

In Attendance: Kathryn Green, Stephen Miller

Apologies: Cllr Paul Hand-Davis, Richard Popplewell, Cllr John Wilson

2. BMBC Libraries Review, Kathryn Green

Discussion around the changing use of libraries and challenges facing the library service. Ward Alliance were members invited to a consultation drop-in at Penistone Library on 7th February 2018, 4pm-6pm. Stephen Miller to forward invitation letter.

3. Declarations of Pecuniary and Non-pecuniary Interest

Cllr David Griffin declared a non-pecuniary interest in the Penistone Arts Week application.

4. Correspondence

None.

5. Notes of the Meeting Held on 30th November 2017.

Members agreed that the notes of the meeting were an accurate record.

6. To Consider any Matters Arising from the Notes

It was again raised that it appears South Yorkshire Police are not part of the National Rural Crime Network. Cllr Griffin to enquire.

A further road traffic accident at the cross-roads of the A616 and B6106 was reported.

Hunshelf Parish Council have a £225 underspend for their storage container project. It was agreed they could use the underspend for the same project to cover site clearance and a concrete base.

Penistone Planters- Springvale Community Garden are interested in a project with the planters outside Penistone Town Hall. The removal of the remaining damaged planters needs to be explored.

7. Ward Alliance 2017-2018 Update

Cllr Robert Barnard confirmed the current finances of the Ward Alliance Fund. A remaining allocation of £8,251 is available for 2017-2018.

8. The following applications for financial assistance were considered:-

a) Springvale Community Garden- Tree work

Request of £2,100 to undertake profession tree work on a number of trees which have become unsafe. Members discussed the amount of work required and therefore cost, there was a recognition of efforts to seek competitive quotes. Members recommended an allocation of £2,100.

b) Millhouse Green Male Voice Choir

Request for £1,342 for new piano and equipment to support the choirs community activities. Members were very complementary, particularly of the groups charity work, and recommended an allocation of £1,342.

c) Penistone Arts Week

Request for £700 to help promote the inaugural Penistone Arts Week (18-25 March 2018). Members praised this new groups ambition and collaborative approach to coordinating the festival. Members recommended an allocation of £700.

9. Any other business

Cllr Andrew Millner gave an update on the Penistone Alehouse project and answered various questions. The Ward Alliance will follow the project with interest.

The new General Data Protection Regulation was discussed with a particular interest in the impact on Parish Councils. Ann White to forward some information for circulation and Cllr Robert Barnard to check if any information is available from Barnsley Council.

Several recent requests for litter-pickers have been made to the Penistone Area Team. The members were in agreement that the Ward Alliance would like to support this activity.

Penistone 1918-2018- Members were invited to a meeting on 30th January 2018, 6-8pm, at Penistone Town Hall to discuss local activities to mark the centenary of the end of the First World War.

A community representative was requested to sit on the Penistone Working Together Fund panel meeting on 16th January 2018, 2pm, at Penistone Town Hall.

10. Date and time of next meeting

Members agreed that the next meeting would be held on the 22nd February 2018, 7pm at Penistone Town Hall.

2017/18 WARD FUNDING ALLOCATIONS

For 2017/18 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council's may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2016/17 Ward Alliance Fund will be combined and added to the 2017/18 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

PENISTONE WARD ALLIANCE

For the 2017/18 financial year the Ward Alliance have the following available budget.

£20,000.00	base allocation
£0	carried forward from 2016/17
£20,000.00	devolved from Area Council 2017/18
£40,000.00	total available funding

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
Summer Hanging Baskets	£2,314.50	-	£17,685.50	£37,685.50
Penistone Pigeon defences	£237.49	-	£17,448.01	£37,448.01
Bedding Plants	£1,300.00	£1,300.00	£17,448.01	£36,148.01
Tuesday Tykes	£1,701.00	£1,701.00	£17,448.01	£34,447.01

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
Parish Council Titivators - Oxspring Community Orchard	£700.00	£700.00	£17,448.01	£33,747.01
Hoylandswaine Village Festival - Bringing the Community Together	£350	£350	£17,448.01	£33,397.01
Ivy Millennium Green Sub Committee - Replacement seating	£1,800.00	£425	£17,448.01	£31,597.01
Hunshelf PC - Green Moor Delf Field refurb	£2,500.00	£44.56	£17,448.01	£29,097.01
Penistone Community Raisers - Armed forces day	£3,500.00	£3500	£17,448.01	£25,597.01
St Johns Church - Remembrance of the battle of Paschendale	£1,200.00	£1,200.00	£17,448.01	£24,397.01
Penistone Memory Café	£1,022.20	£1,022.20	£17,448.01	£23,374.81
Oxspring Parish Council - Commemoration of WW1 dead	£1,180.00	£-	£16,268.01	£22,194.81
Penistone History Archive Gp	£2,650.00	£2,650.00	£16,268.01	£19,544.81

Project	Allocation	Match funding element of allocation £20,000	Non Match funding allocation remaining £20,000	Allocation Remaining £40,000
Hoylandswaine BC - Repairs to wall	£1,500.00	£-	£14,768.01	£18,044.81
Bullhouse Chapel - Facilities improvements	£4,000.00	£4,000.00	£14,768.01	£14,044.81
Daisy Chains Pre- school - Sensory wildlife garden	£2,500.00	£2,500.00	£14,768.01	£11,544.81
Hoylandswaine Village Hall Ltd - Refurb of Village Hall floor	£1,208.00	£1,208.00	£14,768.01	£10,336.81
Team Green Moor - Secure storage garage	£1,435.00	£1,435.00	£14,768.01	£8,901.81
Penistone Community Radio - ShopAppy Promotion	£650.00	£650.00	£14,768.01	£8,251.81
Springvale Community Garden - Tree Maintenance	£2,100.00	£2,100.00	£14,768.01	£6,151.81
Millhouse Green Male Voice Choir - Purchase of digital concert piano	£1,342.00	£-	£13,426.01	£4,809.81
Penistone Arts Week	£700.00	£700.00	£13,426.01	£4,109.81

This page is intentionally left blank

**Working Together for the Penistone
Community**

**PENISTONE AREA COUNCIL
Performance Report**

October-December 2017



Introduction

Penistone Area Council priorities
and Barnsley Council's priorities:

Environment

THE LOCAL ECONOMY
including Tourism

Helping people
to connect better

Health & Well Being

SUPPORT
for young people

THRIVING &
VIBRANT ECONOMY

PEOPLE ACHIEVING
THEIR
POTENTIAL

STRONG &
RESILIENT COMMUNITIES

COMMISSIONING WORK AND PROJECTS:

Table 1 below shows the providers that have been appointed to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

Penistone Area Council priority	Service	Provider	Contract Value	Contract period
	Countryside Skills & Training	Growforest	£100,00 + £54,600	October 2014 + Sept 2015 Contract now ended
	Clean and Tidy Team	Environmental Services, BMBC	£160,000 18months	1 st November 2015 - 31 st May 2017
	Clean and Tidy extension – 3 days per week/ staff	Environmental Services, BMBC	£10,264	
	DIAL Drop in Service	DIAL	£5570 £4275 £4395	2015/16 Ward Alliance funding up to Dec 16 Working Together Funding – Jan17 to Dec17 WTF funding Jan-Dec 2018
	Additional allocation to ward Alliance	Penistone East and West Ward Alliance	£40,000	April 15 – March 16
			£20,000	April 16 – March 17
			£10,000	June 17 – March 18

<div>Health & Well Being</div> <div>Environment</div> <div>Helping people to connect better</div> <div>SUPPORT for young people</div> <div>THE LOCAL ECONOMY including Tourism</div>	Working Together Fund	Round 1: Penistone Scouts Penistone Round Table TPT Volunteers Penistone FM	£8050 £11,660 £6630 £15,627	Completed Dec 17 Dec 17 Completed
		Round 2: Bumping spaces Sporting Penistone Penistone youth project Penistone Wi-Fi and LED lighting project	£19,836 £16,230 £8730 £5545 (£2365 Installation £1800 Wi-Fi costs £1380 LED lighting)	01/04/2017-18 01/04/2017-18 January 17-18 Installation completed March 17
		Round 3: Penistone Community Radio Project	£19,840	September 17-18
		Cycle Penistone CIC	£5990	March 2018
		South Pennine Community Transport CIC	£5000 £6538	Pilot project Dec 2017 Pilot extension to March 2018
		DIAL contract (see above)		
<div>Health & Well Being</div> <div>Helping people to connect better</div>	Tackling isolation and loneliness	Age UK	£70,000	1 st January – 31 st December 17
	Contract extension		£70,000 (£17,500 17/18 budget, £52,000 18/19 budget)	12 month extension to Jan 2019
<div>Helping people to connect better</div>	Penistone Matters Magazine	Penistone Area Council	£3364 Delivery costs £3364 Delivery costs £3364 Delivery costs	2016 edition 2017 summer edition Summer 2018
<div>Environment</div>	Clean, Green and Tidy	Twiggs Grounds Maintenance Limited	£98,006.96	Start date 1 st November 2017 12 months with option to extend for 1 year

PART A - OVERVIEW OF PERFORMANCE

The Penistone Area Council commissions and funds contribute to the Councils overall priorities of thriving vibrant economy, stronger resilient communities and citizens achieving their potential.

The achievements of the combined outcomes are listed in table's below:



Outcome Indicators / target	Achieved to date
No. of FTE jobs created and recruited to	13 (+5)
No. of apprentice and placement created and recruited to	2 (+1)
Number of people taking up work experience placements	6(+2)
No of clean & tidy activities which involve businesses	18(+4)
Local spend (average across all contracts)	89.4% (+3.4%)



Outcome Indicators Target	Achieved to date
No. of adult volunteers engaged	542(+104)
No. of young people engaged in volunteering	251 (+42)
No. of activities which involve young people under the age of 18	110 (+18)
No. of new volunteers	199(+54)
No. of community groups supported	123 (+20)
No. of new community groups supported	25 (+11)
Volunteer hours contributed (£ value)	£90,035(+£34,078)*
No. of volunteer opportunities created	513 (+50)
Community car scheme journeys	125 (+67)

Includes Dial = Q4 return ,Penistone FM =Q1, Age UK =Q4 Bumping spaces = Q3 Sporting Penistone Q3 ,Targetted Youth support Q4

*accounts for new TWIGGS contract and addition of Targetted Youth support figures this quarter



Outcome Indicators Target	Achieved to date
No. people achieving a qualification / accreditation	112 (+25)
No. of people receiving training	181 (+25)
No. of residents and young people receiving advice and support	253 (+50)
No. of residents referred to health advice	8 (+3)
No. of young people making a positive contribution to the design/ maintenance of their local environment	195(+18)
No of people who feel they have the opportunity to influence the design and maintenance of their local environment	91 (+16)



PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE/ PROJECT

In addition to BMBC Council priorities the commissioned work also contributes towards meeting Communities Public Health Outcomes which are mapped to Barnsley Council's 2020 vision of:

- Create more and better jobs and good business growth
- Increase skills to get more people working
- Create more and better housing
- Every child attends school and is successful in learning and work
- Reducing demand through improving access to early help
- Children are safe from harm
- People are healthier, happier, independent and active

Public health outcomes for individual commissioned work has been highlighted within the report below.

Countryside Skills and training

	RAG
 Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
 Social value targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

This contract has now ended. Final milestones and targets below:

Milestone/Target/Output	Target	Achieved	Comments
Learners Recruited	24	32	Not all stayed the full cohort.
Learners Achieving Stage 1 Qualification in Dry Stone Walling	24	19	
No of Learning Hours Delivered	230	182	
No of Learners Achieving 85% or higher attendance	24	19	
People perceiving traditional countryside skills as a viable enterprise	24	3	Only 3 expressed a wish,
People being happier and healthier by being connected to the natural environment.	24	24	Case studies used

The Clean & Tidy team

		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Activity intervention targets	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

The final performance report was submitted on the 12th June 2017. The report submitted covered the period 1st November 2015 – 31st May 2017 and targets achieved during this period. End of contract targets below:

	Project total	
	End Target	Actual
% of recyclable rubbish recycled - cans, bottles, tyres, rubble, green waste	90%	98%
No Reactive Clean and Tidy Activities Undertaken	106	177
No of proactive Clean and Tidy Activities Undertaken	29	70
No of Clean and Tidy activities which involve volunteers	56	52
No of activities which involved young people under the age of 18	24	30
No of Clean and Tidy activities which involve businesses	21	14
No of perception surveys completed	60	38
No of hours contributed to clean and tidy volunteer activity	4500	2063
Local spend (%)	80	82

	Project total	
	End Target	Actual
Increased no of 'Love Where You Live' activities relating to maintenance and/or improving the environment.	40	22
No of young people making a positive contribution to maintaining and improving the local environment.	120	606
No of people showing appreciation and recognition of the	100	137

work of the clean and tidy service		
Pounds of cost savings through successful volunteer activity		£26,623

	Project total	
	Target	Actual
No of Parish Councils/Community Groups taking initiative with regard to their local environment	30	34
No of people involved in environmental improvement / maintenance who had not previously been involved in social action	120	152
No of people who feel they have the opportunity to influence the design and maintenance of their local environment.	75	92
No of young people (under 18) who feel they have the opportunity to contribute to the design and maintenance of their local environment	85	91

The public health outcomes this contract has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.16	Utilising outdoor space for exercise and health reasons
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults
4.13	Health related quality of life for older people

Penistone Advice Drop In



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●



**Passionate
about
possibilities.**

Quarterly Report October – December 2017

Project Highlights

- 11 sessions held
- 45 residents have received face-to-face advice
- The average number of residents attending a session is 4
- The highest number of residents attending a session is 8
- The total actual amount of unclaimed benefit income generated through the sessions to date is £185,454
- For every £1 invested from the Working Together Fund the project has brought £43* (to date) into the area * actual amount of unclaimed benefit income generated (£185,454) divided by three quarter's grant payment of (£4275.00)
- Volunteers gave 64 hours of their time to support this project which equates to a volunteer investment of £704

Project Outcomes

- 92% of residents attending the sessions reported feeling less anxious as a result of speaking to our advisor
- 60% of residents attending the sessions reported feeling more able to deal with their own affairs

- 71% of residents reported feeling their health and wellbeing had improved 3 months* after receiving support from our advisor

Breakdown of Enquiries

No. of Residents Attending Sessions

October 2017	20
November 2017	15
December 2017	10
Total	45

Analysis of Presenting Issues

Issue	October	November	December
Benefits	8	10	6
Appeals	8	4	3
Housing	2	1	0
Blue Badge	2	0	1
Total	20	15	10

Analysis of Benefit Income Gain

Period	Actual	No of claims awaiting decisions/not known
Quarter 1	51,568	8
Quarter 2	84,342	5
Quarter 3	15,673	13
Quarter 4	34,000	28
Total	151,583	54

Case Study:

Before DIAL

Mrs H aged 76 attended the Penistone outreach to check whether she was eligible for any benefits. She has acute osteoarthritis which severely restricts her mobility.

Advice provided by DIAL

DIAL advised Mrs H to send for an Attendance Allowance form and come back to outreach for completion of the form. She came back 2 weeks later for the form to be completed. DIAL also advised her to obtain a Blue Badge form for completion.

After DIAL

Mrs H was awarded high rate Attendance allowance of £83.10.

She was also awarded a Blue Badge.

Mrs H is now able to get out more as she can park close to shops and amenities. The extra income will also pay for someone to help with cleaning and other jobs around the home which she finds difficult to do.

Mrs H said

“Thank you so much DIAL The extra money will make life so much easier as will the Blue Badge.”

Acknowledged outcome

Less isolation

More money to live on




The public health outcomes this project has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.15	Statutory homelessness
Health improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.23	Self-reported well being

TWIGGS

Grounds Maintenance LTD

Clean Green & Tidy team

		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	●
	Milestones achieved	●
	Activity intervention targets	●
	Outcome indicator targets met	●
	Social value targets met	●
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

At its Penistone Area Council meeting on the 5th October 17 a decision was taken to award Twiggs Grounds Maintenance limited a 12 month commission (with provision to extend for a further 12 months subject to satisfactory outcomes from contract monitoring) to provide a Clean Green and Tidy service to support the area's environmental priority, in addition to having an impact on two other priorities as listed. The contract started on November 1st 2017 and has therefore not yet been subject to a full quarterly review, with the report below demonstrating progress to date (to be updated in the next quarterly report). The performance rating is graded as amber to reflect this.

Summary of progress to date

2017/2018 Milestones	Targets
Staff Recruited	December 2017
Set up Multi Agency Steering Group	April 2018
Attend parish council meetings	March 2018
Attend Area Council briefing meeting	7/12/2017 10am - 12
6 month review report	May 2018
12 month review report	November 2018

2017 /2018 Activity Intervention Targets

	Q1 Nov-Dec Target	Q1 Nov-Dec Actual	Q2 Jan-Mar Target	Q2 Jan- Mar Actual	Q3 Apr-June Target	Q3 Apr-June Actual	Q4 Jul- Sept Target	Q4 Jul- Sept	2017/18 Year Target	2017/18 Year Actual
No. of Twiggs led social action projects delivered		9							40 (48)	
Existing Groups/ Parish/ Town Councils supported		10							40	
Number of supported enforcement/ NCS/Probation Service/ Princes Trust Projects		0							5	
New Community Groups supported		4							10	
Activities working with local schools		1							16	
Activities working with businesses		4							20	
Residents / groups taking responsibility for green areas/ shrub beds/ planters		1							(12)	
Number of individual Litter Picks completed		28							40 (144)	
Added value projects		6								

Outcome Indicators

Outcomes:

- ***Creating a well maintained, clean, safe, well presented and welcoming physical environment***
- ***Local communities involved in ensuring areas are kept clean and litter free***
- ***Reduction in levels of littering and dog fouling***
- ***Residents/community groups taking responsibility for green areas/shrub beds/planters etc.***
- ***Increase skills and work experience at local level***
- ***Increase the number of people engaged in volunteering activities in the community***

	Q1 Nov-Dec Target	Q1 Nov-Dec Actual	2017/18 Year Target	2017/18 Year Actual
No. of new adult volunteers involved in Twiggs led social action projects		16		
No. of new young people volunteering		0		
Total Number of Adult Volunteers involved in Twiggs Led volunteering opportunities		16		
Total Number of Young Volunteers involved in Twiggs Led volunteering opportunities		0		

No. of NEETS Worked with		0		
No. of events assisted which supports the visitor economy		0		
Volunteers Recruited and Trained		16	40	
Volunteer Hours supported		48	(1920)	
Volunteers receiving and completing training		0	25	
Number of Secondary Schools worked with		0	1	
Number of Primary Schools worked with		1	5	
Number of School pupils involved in environmental projects		0		
Number of local businesses worked with		7	(60)	
*No. of black bags of rubbish collected(no targets set)		18		

***This figure does not include the black bags removed from Special Project events/ other supported group events**

Social Value outcomes

	Q1 Nov-Dec Target	Q1 Nov-Dec Actual	2017/18 Year Target	2017/18 Year Actual
No. of FT jobs created and recruited to		3	3	
No. of new apprentices employed		1	1	
No. of work experience placements		2		
% spend in Barnsley		95% +	95%	

Details of Work Experience –

1. Tyler - Work Experience placement working with the Penistone Clean and Tidy Team on various dates. He signed up through Remedi for an 8 week programme following completion of his reparation. Tyler is showing great potential.

2. Leon – Recruited as an ongoing work experience placement through Barnsley College. Leon has completed his Level 1 and Level 2 in Horticulture, and now needs hands on experience to apply his knowledge to in the Horticultural Field. Barnsley College initiated contact with Twiggs, following on from previous successful placements within the company.

Twiggs Led Projects Delivered

Case Studies

8th December 2017 – Working with Millhouse Green Village Community Association

Apple and Pear Tree Planting x 20 Trees. Following a planned layout, digging the holes and planting with stake support. We worked with Millhouse Green Village Association and were also supported by volunteers from Bridge End Builders, Cllr David Griffin came along to support our works too.

Number of Adult Volunteers- 5

Number of Young Volunteers – 0

Number of Volunteers – 5

Number of New Volunteers – 5

Volunteer Hours - 15



9th December 2017 – Working at Wortley, with Wortley Parish Council. We displayed the Christmas trees with help from two volunteers Ken and Ted. The results looked fantastic.

Carr Head Road – Fitted Metal Sleeve, displayed tree and decorated with lights.

Countess Tea Room – Installed and displayed the lights, electricity supplied from Countess Tea Room



Number of Adult Volunteers- 2

Number of Young Volunteers – 0

Number of New Volunteers – 2

Volunteer Hours – 6

Number of Volunteers – 2



11th December 2017 – Saunderson Gardens.

Working with local residents cutting back overgrowth, repairing damaged trees, trimming down the dead growth and litter picking the area.

Number of Adult Volunteers- 5

Number of Young Volunteers – 0

Number of Volunteers – 5

Number of New Volunteers – 5

Volunteer Hours - 15



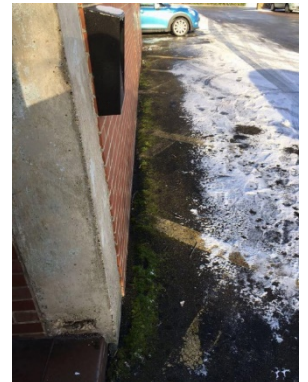
11th December 2017 – Clean Up Event outside Penistone Paramount.

The team were joined by one helpful volunteer from the cinema, who brought warm drinks for everyone taking part.



The carpark looked so much better following the leaf

Clearance, moss scraping and snow clearance.



Number of Adult Volunteers- 1

Number of Volunteers – 1

Number of New Volunteers – 1

Number of Young Volunteers – 0

Volunteer Hours - 2

12th December 2017 – Carr Head Road. Our team were supported by a volunteer scraping and clearing the leaves/moss and snow from the footpath



Number of Adult Volunteers- 1

Number of Young Volunteers – 0

Number of Volunteers – 1

Number of New Volunteers – 1

Volunteer Hours - 2



12th December 2017 – Lord Nelson Pub, Hoylandswaine.

We were joined by the owner of Lord Nelson in tidying up the area, clearing the snow, leaves, litter and pruning back overgrowth.

Number of Adult Volunteers- 1

Number of New Volunteers – 1

Number of Volunteers – 1

Number of Young Volunteers – 0

Volunteer Hours - 2

13th December 2017 – Berry Lane. Supported by a resident clearing the roadside area. Digging channels and exposing grinds to allow the rain water to drain away, which stops less flooding.



Number of Adult Volunteers- 1
Number of New Volunteers – 1
Number of Volunteers – 1

Number of Young Volunteers – 0
Volunteer Hours - 3

14th December 2017 – Carr Head Road

Moss scraping and leaf clearance assisting one local volunteer Ken. 4 bag of green waste collected and reintroduced as mulching to another suitable area.

Number of Adult Volunteers- 1
Number of New Volunteers – 1
Number of Volunteers – 1

Number of Young Volunteers – 0
Volunteer Hours - 3

15th December 2017 – Hoylandswaine Primary School

Event arranged to work with the school improving their pond area. Area Risk Assessed that morning and event cancelled due to the severe weather conditions causing ice, sludge and risk of slipping.

Number of Adult Volunteers- 0
Number of New Volunteers – 0
Number of Volunteers – 0

Number of Young Volunteers – 0
Volunteer Hours - 0

Total Number of Volunteering Hours this Quarter – 48

Total Number of Volunteers from Twiggs Led Opportunities this quarter –16

New Volunteers – 16

Retained Volunteers – 0

Number of areas targeted for volunteer opportunities – 9

Other Reportable Progress this Quarter

1/11/17 - Set up and launch of Twiggs Penistone Area Clean Green and Tidy Team Facebook page.

2/11/17 – Meeting with Voluntary Action Barnsley, got contact information to arrange activities with them in the future. We will share our preplanned events with them on a regular basis and they will publicize them too.

8/11/17 – Contract Meeting, monitoring and start of contract catch up.

9/11/17 - Needlestick awareness training completed by all staff.

14/12/2017 - Greenworks Coffee Morning attended. Meeting local people interested in tidying their own gardens/ green spaces, sharing information regarding the Clean and Tidy service, and meeting Cannon Hall staff who are very keen to become involved with our community work in future.

18/12/2017 – Manual Handling Training completing by all staff.

19/12/2017 – Dedicated time during bad weather conditions to visit local businesses and share details of our proposed activities and contracted service. Leaflets distributed. Some businesses have shown interest in offering discounts to local residents who volunteer time to help keep Penistone Clean and Tidy.

Meetings attended this Quarter:

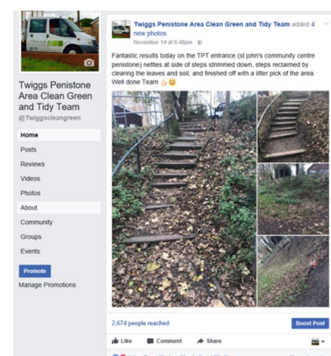
- Penistone Town Council meeting on Monday 18th December, 7pm
- Tuesday 28th November 2017- Wortley Parish Council, 7:30pm, Wortley Hall
- Monday 4th December 2017- Gunthwaite and Ingbirchworth Parish Council, 7:30pm, St John, Denby, HD8 8UN
- Thursday 7th December 2017- Cawthorne Parish Council, 7:30pm, Cawthorne Village Hall

Meetings Scheduled for the New Year:

- Monday 15th January- Hunshelf Parish Council, 7pm, Providence Room, Green Moor Methodist Church
- Wednesday 17th January- Langsett Parish Council, 7:30pm, Langsett Barnsley MBC

We have had contact and offered support with many existing groups, businesses and schools throughout the Penistone Area this Quarter.

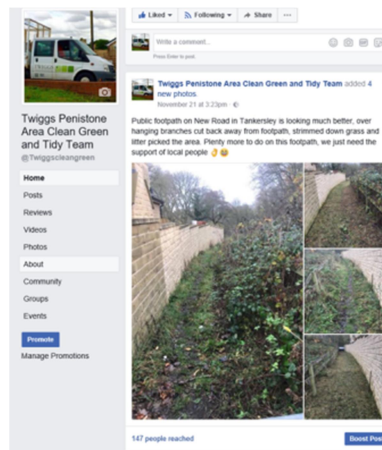
We not only physically support local existing groups/ businesses, but we also utilise our capabilities with Facebook, Twitter and our contacts, to promote their events and/or information relevant to the wards.



Schools Worked with/ Developments

All the schools below have been visited this Quarter. Each one of them states that they are keen to work with Twiggs Clean and Tidy Team in the New Year.

1. Thurlstone Primary
2. Millhouse Green Primary
3. Penistone Grammar
4. Springvale
5. Birds Edge First School
6. Little Freddie's Nursery
7. Cawthorne C of E VC Primary
8. Oxspring Primary
9. Hoylandswaine Primary



Business Supported/ Developments

1. Lord Nelson – Local clean-up activities supported
2. Bridge End Builders – Local clean-up activities supported
3. Paramount Cinema – Local clean-up activities supported, and refreshments provided
4. The Travelers Inn – Discussions with staff regarding areas of interest locally. Leaflets given to the bar staff for distribution to customers.
5. Countess Tea Room – Activities Supported with Christmas Tree installations and preparation of the area.
6. Cannon Hall – Coffee Morning attended to share information and discuss future opportunities working together
7. TESCO– Meeting with Community Champion Mandy to arrange New Year opportunities

The public health outcomes this contract has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.16	Utilising outdoor space for exercise and health reasons
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults

Penistone FM – Young People in radio



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

This project is now completed The final performance report was submitted in September 2017. End of contract targets below:

Milestones

Milestones and targets	Progress, achievements, issues
Project launched: September 2016	Trainers identified and employed NCFE Approved training centre status achieved
First two groups of Young People identified and recruited: End November 2016	Attended Open Evenings at two local schools to promote our project Identified several groups of young people to be trained Recruited seven distinct training groups of young people Set up small groups (or individuals according to need) and delivered at least one session of training to each person
25 Young people trained over a 4 week training and experience programme: End May 2017	Delivered training to all the groups identified above Scouts have come forward for further training after hearing of our success Worked with IKIC on several occasions to give them a taste of interviewing
Young people completed a volunteer presenter placement; attending college / study, further training or taken employment:	One interviewing, not presenting Six currently presenting/in final stages One imminent Work experience at Look Local in Stocksbridge Four more awaiting placement in local media company One in employment

End August 2017	Two going to university. Rest back at College/sixth Form
-----------------	--







Activity Intervention Targets



	Project total Actual	Project Target
New jobs created – P/T (September)	2	1
Number of young people attending media training sessions	37	25
No of young people attending training sessions achieving a qualification (Level 1 NCFE)	19	18
Number of volunteering experience taster sessions working with local volunteer groups in the area useful for media, social and life learning	21	12
Number of young people involved in volunteer slots at Penistone FM which could be used for entering media and digital editing work.	37	25
Number of young people taking up work experience placements as a result of this project	3 (7 pending)	5
Number of young people engaged in volunteering (volunteer slots or other volunteering through this project) for the first time	20	12
Number of volunteer opportunities created	13	8
Local Spend, % of expenditure local to Barnsley	95	90



Penistone Scout Activity Centre Development

		RAG
	Satisfactory quarterly monitoring report	
	Milestones achieved	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

This project is now completed The final performance report was submitted in June 2017. End of contract targets below:

Milestones

Milestones and targets	Progress, achievements, issues
Leader & Young leader training courses and qualifications	4th & 5th March - Outdoor First Aid 3 Leaders attended 31st March to 2nd April - Archery GB Instructors Award 3 leaders attended 29th & 30th April - NSRA Youth Proficiency Scheme Tutors Diploma (Air Rifles) 4 leaders attended
Development Weekend	Held over weekend 4 th & 5 th March at Walesby Forest scout centre in Worksop. 22 leaders attended and the following agenda was used. Safeguarding training was undertaken by 16 members during the weekend. A development plan has been produced for the group to last the next three years.
30 Mattresses, 8 Tables & 50 Chairs purchased and installed	We have purchased all of the hardware we specified on the grant, the tables and chairs are in full use and are proving very popular, we hosted over 90 people for a Quiz Night fundraiser last Saturday night and every meeting night have commented how useful they are. The mattresses will be used for the first time when 60 beaver scouts have a sleepover on the weekend 10th & 11th December and then again at a Christmas sleepover on December 23rd for Scouts

Activity Intervention Targets

	Q4 Actual	Q1 Actual	Overall Project total	Year Target
Number of leaders trained	10	4	14	10
Number of Young leaders trained	32	10	42	25
Volunteer development weekend	1	0	1	1
(Improve the skills and qualifications of young people seeking a career in youth and community work) – number of people achieving a qualification	22	4	26	20
% of expenditure local to Barnsley	75%		75%	60%
Number of new volunteers	6	2	8	5
Number of adult volunteers engaged	34	6	40	20
Number of young people engaged in volunteering	52	20	72	40
Number of Love Where You Live volunteers		2	2	2
Number of volunteer hours	512	140	652	120
Number of volunteer opportunities created	3	4	7	1

The public health outcomes this project has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.16	Utilising outdoor space for exercise and health reasons



Isolated and Vulnerable Older People Service



	RAG
Satisfactory quarterly monitoring report	●
Milestones achieved	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

The Penistone Area Council allocated £70,000 to commission Barnsley Age UK to deliver this project; the project aims to address the needs of isolated and vulnerable older people in the Penistone East and West area. The project is being delivered under the working name of 'Social Inclusion Project' rather than isolated and vulnerable older people service as it was felt that this was a much more positive approach in terms of marketing the project and engaging people. The report below provides the outputs and outcomes to conclude year one of the commission, showing that all targets have been met or surpassed.

At its Penistone Area Council meeting on the 5th October 17 the Area Council confirmed the recommendation to extend this project for a further year.

Year 1 Milestones, Outcomes and Interventions: Performance Targets

Milestones

Milestones and targets	Date and comments
Programme initiation meeting with BMBC. Agree KPIs, outcomes and priority areas for development.	5/12/16
First Meetings with Elected Members	19/12/16
First Meetings with Elected Members, Ward Alliance members and other key stakeholders	9/2/17 Ward Alliance 20/2/17 Town Council
Recruitment of Social Inclusion Workers (SIWs)	23/12/17 Interview Date
SIWs formally in post	Staff in post 6/2/17

First Meeting of the Eyes on the Ground Stakeholder Group by 15th January then meetings at 3 months, 6 months, 9 months and 12 months.	It has taken longer than expected to identify the key members of this group. The first meeting scheduled 5/4/17. Members have suggested holding the meetings monthly to enable follow up of actions and better impact.
Initial Eyes on the Ground Activities (AI and Community Asset Mapping delivery	23/2/17- The launch included a session on gathering local information about needs
Project Launch Event held in Penistone	23/2/17- Attended by 70 plus people
Commence Volunteers Recruitment	As of 31st March- 11 new volunteers and 8 existing volunteers in place with checks
Good Neighbour Scheme in place. First round of volunteers recruited, interviewed, trained and vetted by 31st January.	Existing volunteers identified by 31st January. New volunteers now in place 31st March.
Referral Criteria and recording systems in place.	From February
Scheme promotional materials distributed. 1st January 150 interventions delivered by 30th June, Further 125 by 30th September. Further 125 delivered by 31st December. Total 400	Promotional materials distributed in first quarter in time for staff starting in post. 52 interventions delivered by 31st March.
Development of new and existing group activities commenced February 2017	Achieved
Minimum of 3 new groups/activities set up by June 30th and 3 further new groups/ activities by December. Total 6	U3A Bowling Group.by 31st March Crafty Chat and Quilting Groups started in May and June Weavers Court Tea Party and Chair Yoga U3A Groups- Walking Group, How our Ancestors Lived and Penistone Paramount started July to Sep 2017. Canasta and Baking Oct to Dec Groups in total- 10
Community Car and travel companion services in place. First round of volunteers recruited by 31st January, interviewed, trained, vetted. Referral criteria and recording systems in place.	Now in place at 31st March 2017
Promotional materials distributed. 40 journeys completed by 30th June. Further 30 by 30th September. Further 20 by December 31st Total 100	No journeys by 31st March 17. 21 journeys completed by 30th June Further 37 by 30th September Achieved.
2 case studies per quarter produced.	Attached to report
Content for Facebook posts per month x2	Achieved

Activity Intervention Target

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
No of Eyes on the Ground Stakeholder Group	1	0		2		2		0		4
No of Eyes on the Ground Activities		1		2		2		2		7
Interventions Delivered		52	150	151	125	246	125	284	400	733
No. of older people attending new groups/activities as result of programme		6		43		89		79	100	217
No. of older people accessing services/local facilities as a result of the programme.		10		28		73		91	200	202
No. of Love Where you live events		1		5		3		5		14
No. of Love where you live volunteers		19		12		41		34		

Volunteers =number active in quarter

Outcome Indicators

Outcomes: Being Healthy and Safe
 Staying Connected and Reducing Isolation
 Enjoy and Achieve
 Making a positive contribution/promoting independence
 Having Choice and Control over your life and activities

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
% showing improvement in wellbeing/ reduction in loneliness		0		87.5		67		50	80% To show improvement	63
% showing substantial improvement. Increased feelings of health and wellbeing among older, vulnerable		0		75		83		67	80% To show improvement	81

people. Use of shortened wellbeing scale focused on feelings of mental and emotional wellbeing. SWEMWBS										
Feedback (compliments and complaints) from family members, professionals and other individuals who refer to the Project.		1		2		6		3		
Increased number of journeys made as a result of the Good Neighbour Service, Community Car, Transport Companion	0	0	40	21	30	37	30	67	100	106

Social Value Objectives

	Q4 Target	Q4 Actual	Q1 Target	Q1 Actual	Q2 Target	Q2 Actual	Q3 Target	Q3 Actual	Year Target	Year Actual
No of jobs created and recruited to	2	2							2	2
No of local volunteers deployed as a result of this project		19		+ 11 =30		+20 =50		+13 =63	60	63
% of contract price spent locally		98%		99.2%		98%		98%	95%	98%
No of new groups created		0	3	3	0	5	3	2	6	10
No of existing groups supported		2		6		3		5		
No of new volunteers		11		+11=22		+20 =42		+12 =54		54
No of new volunteer hours		0		45		564		556		1165
Total no of volunteer hours (new and existing volunteers?)		32		89		617		590		1328
No of new volunteers attending 3 or more events.		0		17		20		10		
No of volunteer opportunities created		5		5		9		5		24

October 1st to December 31st 2017

Introduction

This report is for the period from 1st October 2017 to 31st December 2017 of the service that is commissioned by Penistone Area Council to address social isolation among older people. The team from Age UK Barnsley is Karen Dennis who works to develop group activities and Ellen Hall who works with individuals at risk of social isolation. They are supported by Jane Holliday, CEO of Age UK Barnsley who is responsible for managing the contract.

Promotion

In this quarter Karen has been out speaking with groups and distributing service leaflets in the area including the MacMillan Coffee Morning at Penistone Library, Dementia Café at St. John's Church, Thurgoland Lunch Club and St. Aidan's Pop-in Club as well as regularly attending Bumping Spaces and Pendon House. The Community Car service was the subject of a short film made by the Local Authority for the Age Friendly Barnsley Conference in October which was widely circulated on Social Media and Ellen and Karen spoke about the Service at the Conference itself. This service is becoming widely seen as an excellent example of social action with members of the community stepping forward to support local older people through the Good Neighbours, Community Car and Eyes on the Ground projects.

Groups and Activities

The Eyes on the Ground group identified a number of activities to make a difference in the area which included the Penistone Big Knit and Keeping Penistone Warm Event in October. The idea of the Penistone Big Knit was to get local people to donate knitting wool and also to knit this up into woollen garments that would be given to older people in the area to keep them warm through winter. This was extremely successful with 114 hats, 25 scarves, 23 pairs of gloves, 11 blankets and 4 pairs of socks being produced which were distributed at the Keeping Penistone Warm Event. This was held at St John's Community Centre on the 13th October and was attended by more than 70 older people. There were stalls from various agencies offering information and support to help stay safe and warm throughout winter. This included fire safety, eating well, supported energy price comparisons, health advice, digital inclusion and local activities and groups. There was lots of tasting of winter foods and free fresh soups to take home and try.

It was also an opportunity for vulnerable older people to sign up for the Age UK Barnsley Winter Register so that they can get help when the weather turns bad.

The Service held a Christmas Party at Weavers Court on the 12th December. This was attended and enjoyed by more than 60 older guests who enjoyed party food and entertainment from a local magician.

Part of this contract requires Age UK Barnsley to develop new groups and activities for older people. We have been working closely with our partners U3A on this. U3A have a way of working that means it is not reliant on external funding therefore any activities set up in this way are sustainable.

Groups Supported by U3A:

- Crown Green Bowling has been held weekly but finished on the 10th October as it is seasonal. It will be starting again in April.
- Quilting has an average 12 attendees and has changed to Patchwork Projects.
- How our Ancestors Lived is a really popular group with 15 members
- Crafty Chat could do with more members, currently 5, next one Friday January 12th at St. John's Community Centre.
- The drop in is on first Thursday of the month - people can join U3A, pick up their copy of Buzz newsletter, find out what's going on.
- The theatre group started in October and visits Penistone Paramount and has met a few times since.
- The U3A Walking Group has started and has an average 12 people attending.
- Bread making Group started on the 2nd October with 5 current members
- Canasta group began but is uncertain about continuing at the moment because of small numbers

New Groups for the New Year:

- The U3A Vintage Social (dancing) will meet 9th January and then every 3rd Tuesday of the month from February.
- Age UK Volunteers are starting a new group at Weavers Court, this will be based on board games and cards but they are open to further ideas.

Information about what is available for older people in the area is now available at key points in the area e.g. the library and the information kept current. We continue to work with stakeholders to identify gaps as a result of this piece of work

Work with Individuals (Year So Far Totals)

We have now had 69 people referred to the individual service of which 60 were for longer term support.

The highest number of referrals comes from older people themselves or family and friends although GPs and Social Prescribing both come from the same local practices and when added together are the highest referring source. We have 28 volunteers working on the Good Neighbours and Community Car Services at the moment and we're continuing to gain interest from people wanting to make a difference in their local community. 9 of these volunteers are working with someone on a long term basis as a befriender to people who are unable to leave the house.

Service User Statistics						
Male	Female					
14	46					
British						
60						
Age 50-59	60-69	70-79	80-89	90-99	100+	NK
6	2	16	22	12	0	2
Address						
Penistone	Silkstone	Silkstone Common	Millhouse Green	Oxspring	Ingbirchworth	Crane Moor
25	7	2	4	2	2	1
Hood Green	Wortley	Crow Edge	Thurgoland	Thurlstone	Hoylandswaine	Dunford Bridge
3	1	1	3	2	4	1
Cubley						
2						

There are two Case Studies accompanying this report to give further detail about the work we are doing with individuals and groups in this area.

The Community Car Service is operational and we have four drivers. There have been 67 journeys in this period. This is a substantial increase and means that we met the target journeys for the year but we need to continue to promote this service.

A total of 590 hours of time have been donated by volunteers in this quarter on this Penistone Social Inclusion Service. This was substantially increased by the hours spent on knitting for the Big Knit and means that over the year a total of 1,328 hours of volunteer time has been provided to this service.

Individual Outcomes

We have the opportunity to measure how the service improves the wellbeing of isolated older people and alleviates loneliness each quarter. We used the UCLA Loneliness Scale to measure loneliness responses and the Shortened Warwick Edinburgh Mental Wellbeing Scale (SWEMWBs) to measure wellbeing. These are widely used and accredited tools and both require service users to look at a set of statements and see which describes their current position. Service Users are asked to set a base measurement before the service is delivered and then again after 3 months or on ending the service if this happens sooner.

Outcomes Monitoring					
Statement Points	1	2	3	4	5
SWEMWBS					
Which best describes your experience of the last two weeks?	None of the Time	Rarely	Some of the Time	Often	All of the Time
1: I've been feeling optimistic about the future					
2: I've been feeling useful.					
3: I've been feeling relaxed					
4: I've been dealing with problems well.					
5: I've been thinking clearly					
6: I've been feeling close to other people					
7: I've been able to make up my own mind about things					
Statement Points	1	2	3		
UCLA 3 point scale					
	Hardly Ever	Some of the time	Often		
1. How often do you feel like you lack companionship?					
2. How often do you feel left out?					
3. How often do you feel isolated from others?					

The SWEMWBS Scale has a highest potential score of 35. This would mean that the person is always optimistic, feels useful etc. We found that the baseline mean average score across service users measured over the year was 20.5 while the 3 month reviews showed an average score of 25.5. This indicates that the service is working across the group to increase wellbeing.

The UCLA Loneliness Scale has a highest potential score of 9 and a lowest potential score of 3. 9 would indicate that the person often lacks companionship, feels isolated and left out. 3 would indicate that they rarely feel any of these. The mean average score for service users at baseline over the year was 7.8. This indicates that there are fairly high levels of loneliness among the group. The review average scores for the same people after 3 months of service was 6.3 showing that the service is working to alleviate loneliness.

These scores are used with individuals to help them plot their personal journey and to identify the areas that they still need to work on. Looking at these as averages across all service users gives strong indicators that the service is alleviating loneliness and improving wellbeing of the older people we are supporting. However, while 81% of people who

scored themselves showed an increase in Wellbeing after 3 months, only 63% of people scoring showed a reduction in Loneliness. This is less than we had anticipated for the service. People are not scoring themselves as more lonely, but this score stays the same for a number of people even when their wellbeing improves as a result of making changes. It is also interesting that many of the scores dropped substantially as it moved toward winter and it will be interesting to see how this changes when we have a full year of data.

Compliments and Complaints

The Service has received no complaints in this period but has received positive feedback from Service Users including:

“I didn’t know where to turn to get help, so thank you for all you have done.”

“I think what Age UK Barnsley do is brilliant. It’s great to know that you are out here looking out for us”

“I’ve been to your last few events and loved them. I can’t wait for the next one”

Future Events

Much of the work so far with this service has been based on Penistone itself and we hope over the next year to focus more on the surrounding villages. The Eyes on the Ground work will now move to different localities with small scale events in community halls/ churches that will enable the team to get deep into the communities and identify both older people who need support and potential volunteers.

Age UK Barnsley Case Study 1

Title: Social Inclusion Project – Keeping Penistone Warm event
Date: 20.12.17
Ward Area: Penistone East and West
Summary: An event for over 50’s to provide a range of information on keeping safe and well throughout the winter months. It took place on 13 th October 2017, 10am to 12 noon.
Key Learning Points <ul style="list-style-type: none"> • To support older people in the area by providing a range of information from Age UK Barnsley and other key agencies to help people stay safe and well throughout the winter months – the theme was ‘Keeping Penistone Warm’. • To involve local groups and organisations and volunteers from Age UK Barnsley to work together to support older people. • To promote the services of Age UK Barnsley and particularly the Social Inclusion project to those who were not already aware of it. • To promote the Social Inclusion Project.

Background

- Many older people may find it difficult to stay safe and well in the long winter months. The aim of the event was to bring together key partners and agencies who could provide relevant advice to older people.
- St. John's Community Centre was chosen as the venue because it is an accessible building in the centre of Penistone.
- Transport was provided by Barnsley Dial-a-Ride and Age UK Barnsley volunteer drivers
- An initiative called the 'Penistone Big Knit' was launched in July and the local community were asked to knit items such as hats, scarves, gloves and blankets to keep older people warm. The items were collected at various designated points around the area and a special stall, staffed by 3 volunteers was set up at this event. The items were given out for free to any older person who attended the 'Keeping Penistone Warm' event.

Who was Involved:

Attendees: 42 signed in

Staff on the day – Yes x 2

Winter Warmth event: Existing Volunteers – YES x 2

Winter Warmth Event: New Volunteers – YES x 3

Winter Warmth Event: Hours Given: 2 hrs per volunteer x 5 volunteers = 10 hrs total.

Partner agencies x 10: Health Watch Barnsley, SY Fire Service, Wiltshire Farm Foods, Fairtrade Penistone, Penistone Area Team, NHS (Cardiac & Pulmonary Rehabilitation), Digital Champions, Bumping Spaces, Barnsley U3A, Better Homes Barnsley.

Any unplanned outcomes (Good or Bad)

- We received far more knitted items than expected.

Outcomes of Project

- 114 hats, 25 scarves, 23 pairs of gloves or mittens, 11 blankets and 4 pairs of socks or slippers.
- A total of 988 volunteer hours involved in producing the items.
- At least 21 individuals took part in knitting the items but this is likely to be more as some were donated by groups and we weren't informed of how many individuals took part from those groups.
- The collection boxes were located around the area in places such as Tesco, St. John's Church, Penistone Town Hall, Penistone library and people donated unwanted wool into these boxes – actual numbers could not be counted due to the drop-off method of donation / collection.

What could have been done better

None identified.

Next Steps

- To distribute any leftover items to recipients who were not able to attend the event.
- To follow up enquiries received from older people on the day.

Age UK Case Study 2**Title****Individual Case Study December 2017****Date****06.12.17****Ward Area****Penistone****Summary**

A was referred to us by her GP. She has lived in Penistone approximately 8 years and says she isn't that comfortable in groups and views herself as a "loner".

B was referred to us by the Social Prescribing Service and moved back to Penistone about 18 months ago. She was referred as she needed help with transport and was interested in using the community car scheme.

Key Learning Points

Sometimes tackling loneliness isn't about getting people to engage in groups or join group activities. It isn't always about asking volunteers to step in and support or befriend people either. Occasionally, a simple act of introducing two people means they can form their own friendships that become sustainable without the intervention of volunteers or organisations.

Background

When the SIW went to see A, it was clear that rather than wanting to be supported by the service, she actually wanted to help the service. She explained she is not one for groups but likes speaking to people on a one to one basis. She said she was happy to meet someone for coffee, or to show them around Penistone. She was interested in helping someone who felt lonely rather than perceiving herself as lonely, although she did say that she would enjoy the opportunity to meet new

people.

B on the other hand had recently moved back to Penistone after 15 years. She lived centrally to Penistone but struggled with the walk to the shops at times, particularly in bad weather. Whilst registering B with Dial a Ride, the Social Inclusion Worker (SIW) spoke to B about how she is finding it being back in Penistone. She said she enjoyed being “back home” but felt she didn’t know anyone anymore and was not confident in attending groups or coffee mornings etc. The SIW spoke about B making new friends and she said she would like to but found groups overpowering and gets on better with people on a one to one basis. The SIW asked B if she would be interested in being introduced to people individually and she was keen on this.

The SIW, with permission from B, spoke to A and asked if she was interested in meeting B for a coffee and a chat. She agreed and the SIW introduced the pair a few days later. They got on really well and found they had lots of similarities and interests.

Who was Involved:

Staff - 1

Existing Volunteers - 0

New Volunteers - 0

Hours Given - 3

Any unplanned outcomes (Good or Bad)

The main reason B was referred was for help with transport and to register to use the community car scheme, the friendship she has formed with A is an unexpected but welcome addition.

Outcomes of Project

The outcome is that two people who consider they want more contact with people have now made friends and can support each other.

What could have been done better

Nothing. The fact the two ladies are similar and came to the service at a similar time mean that the process went very smoothly.

Next Steps

The friendship can develop naturally.

Penistone Youth Project



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	
Milestones achieved	
Outcome indicator targets met	
Satisfactory spend and financial information	
Overall satisfaction with delivery against contract	

Project updates

Project	Progress, achievements, issues
Challenge Project	<p>Undertaken 2 x introduction sessions over 2 ½ hours per session attracting 40 young people aged between 11 and 19. The programme looked at their physical and mental well-being. A small amount of sessions continued to run thorough out July to September, each session lasting a period of 2 ½ hours each, attracting 30 young people aged between 11 and 19. The programme looked at their physical and mental well-being.</p> <p>Imagination Gaming, using board games and challenges to address issues around anti-social behaviour.</p> <p>Working with Stocksbridge and Penistone First Responders 20 young people undertook first aid training.</p> <p>Bake Off, project 40 young people have already taken part in the competition which has been delivered in partnership with Tesco's, developing the young people's life skills and awareness around food and health hygiene. Bake Off, using the PIZZA OVEN project. Final Bake Off (Korean Night), based on the Educate Don't Hate project involving 60 young people who took part in the competition which has been</p>

	delivered in partnership with Tesco's, These young people continued to be involved in the Poppy Project.
Woodland and Footpaths	<p>LWYL Event: Working in Broad Ings Woodland in Pilley, a group of young people working with woodland specialists have undertaken work to establish 50 metres of disabled accessible footpaths.</p> <p>The group utilised locally harvested timber and road planings supplied by BMBC.</p> <p>LWYL EVENT: The group have also worked with Tankersley Parish Council and installed benches and a community sculpture produced with locally sources timber and a local artist.</p> <p>The event over a 5 day period attracted 36 young people. low skill level tasks at this stage –next major work programme continued in the summer holidays.</p> <p>Over 100 native species tree saplings have been planted, Hazel, Blackthorn, Oak, ash, etc.</p>
Adopt a Bench	<p>LWYL Event:</p> <p>Summer holiday small scale Adopt A Bench Programme, provided the new listening bench in the woods.</p> <p>Remembrance week, raising the awareness around the commemorations the young people created a sculpture of recycled material creating almost 2000 poppies which were used in a display at the youth centre. The project has developed further working with local scouts. The Poppy Bench was also developed and launched with young people and Steve Tarr (sculptor). Project was launched in November 2017 for Remembrance Week.</p>

Activity Intervention Targets

	Quarter 4 2016/17		Q1 2017		Quarter 2		Quarter 3		Total Project target	
Activity/Intervention	T	A	T	A	T	A	T	A	T	A
Local Spend (aim is 80% or above)	80	80	80	80	80	80	80	80	80%	
No. of adult volunteers engaged No of new adult volunteers (new vols will be counted in above target also)	5	4	5	4	5	2	5	4	10	

No. of young people engaged in volunteering (may be same young people per qtr.)	50	50	50	50	50	30	50	40	100	
No of young people engaged in volunteering on 3 or more events	30	40	30	40	30	30	30	40	60	
No of new volunteer under 18 (young people new to volunteering and the project)	10	30	10	30	10	10	10	10	20	
No. of activities which involve young people under the age of 18 (touchdown, workshops etc)	10	15	10	15	10	10	10	18	20	
No of young people reporting an increase in confidence (Evidence: questionnaires/ feedback?)	20	20	20	20	20	20	20	10	40	
No of young people receiving information, Advice and Guidance (Touch Down)	75	50	75	50	75	20	75	60	150	
No of community groups supported	2	2	2	2	2	2	2	1	4	
No of new community groups supported										
Volunteer hours contributed	200	240	200	240	200	100	200	600	400	
No. of volunteer opportunities created	6	3	6	3	6	3	6	18	12	
No of young people achieving accreditation (woodland management)	20		20		20	6	20	18	20	
No of young people undertaking training	20	20	20	20	20	0	20	18	20	
No. of young people making a positive contribution to the design/ maintenance of their local environment	20	36	20	36	20	20	20	18	20	
Number of love Where You Live (LWYL)Events:	2	3	2	3	2	3	2	4	4	
Number of LWYL volunteers(Adults and young people) :	20	50	20	50	20	40	20	20	40	
No of facebook posts / info to Area Team to post	5	0	5	0	5	2	5	0	10	

PROJECTS overview

TOUCH –DOWN PROJECT

The “Touch Down” project has aimed to engage young people in a project that promotes opportunities for young people in their progression to adulthood and their “stepping stone “to their future life. The project has taken place in the Penistone Market Barn – the project has been on offer in the early spring and July this year.

Participants included the Royal Navy, TIAG –Targeted Information Advice & Guidance –A service for young people looking for a career and training opportunities – Health issues were addressed by the School Nursing Team & The Life line team, other peoples included the Media –from Penistone FM Radio & DE JA VUE -DJ &, the local community Police were represented by the community

Policing team, – the projects were well received by the young people- allowing for positive dialogue to take place.

Penistone Tesco Store supported both projects by providing refreshments and staff to add further value to the events

The projects have been achieved only using 50% of the budget –by careful and frugal management of the allocated funds

Forest School days & Broad Ings Tankersley



The project has now operated for over 6 months engaging young people in over 50 activity sessions, the young people have gained practical conservation skills which are transferable to the world of real work.

The course provides basic Health & Safety workshops and basic first Aid for a woodland working environment, additional skills including woodland craft tools workshops. The project is working in Partnership with Tankersley Parish Council, attracting further funds and commitment to achieve sustainable woodlands or wildlife and the

community. The “Listening Bench” has been created with young people and provides an area of tranquillity – through Sculpture and art working together

Access Workshops

This project has provided over 100 metres of upgraded footpath in rural environment, the path work has been carried out to a high standard, allowing people to access an area previously in very poor condition. The path has been dug out and surfaced with recycled road materials, the path whilst sympathetic to the local environment is of very hard wearing nature. Over 30 tons of material have been wheel barrowed to allow the path to be completed .Local people are now very excited about the future work by the volunteers Tankersley Parish Council are a willing partner of the project in all aspects of the work

Remembrance Project –Poppy Bench



This project now in its second year, has gone from strength to strength – the project has engaged many young people in the development of this very valuable project. The work has included the production of over 1000 new poppies made from recycled pop bottles, in partnership Tesco Penistone Store –The

Remembrance/ Poppy bench launch took place in November , the bench now stands with pride in the community garden at Penistone IKIC Young Peoples Centre



Challenge Workshops



These workshops throughout the year have covered many subject areas of life for young people and their development. Work has taken place with local training providers for young people, the areas of Health, both Physical and Mental Health have been on the agenda. Further workshops have looked at FIRST AID for young people – the workshops are invaluable in allowing the young person to become an “Active Citizen” whilst still having fun and learning

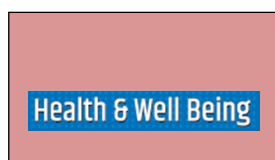
FUNDING OF THE WORK

The funding received from Working Together fund - has enabled great work to take place and has provided many volunteer opportunities – careful spending and matched monies have now allowed for many more opportunities to happen if the Elected Members wish to continue to support this exciting and valuable work at no extra cost to the area whilst attracting more funds.

The public health outcomes this project has helped to achieve:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.16	Utilising outdoor space for exercise and health reasons
1.01	Children in low income families
1.18	Social isolation
1.02	School readiness
1.03	Pupil absence
1.09	Sickness absence rate
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.23	Self-reported well being
2.11	Diet
2.12	Excess weight in adults

Bumping Spaces



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

Milestones, Outcomes & Interventions: Performance Targets

"Penistone Bumping Spaces"

Project update

	Update	Progress, achievements, issues
1	Introduction	Well what a quarter! The group has achieved so much and has made some phenomenal decisions about its future. There has also been a deepening connection between the group and the community and the group and Pendon House where we base ourselves on a Thursday. We have supported each other, been out together and certainly had a few fantastic parties especially over Christmas. Read on to find out more...
2	Deepening of relationships in group	The group continues to become more cohesive. The core of the group have continued to support each other but are now moving this up a level by supporting others as well. This has reached a critical mass in this quarter as we have seen peer support increase again.

3	Decision to become a grassroutes user led Penistone organisation	Based on discussions with the group a decision has also been made. This decision is that near to the end of March this year the group will begin the journey of becoming an entity of its own. This makes sense on a number of fronts. Firstly in that we are geographically very distant from the Doncaster group, and secondly that it will mean that the group will be able to apply for a more diverse range of funding. To this end the group have been using the meetings they now have every other Tuesday at Tesco's to plan this (see later). There is a meeting planned in early January with someone from SYFAB who has been seconded to help groups with funding in Barnsley. The group have already decided on a name, this is "Bumping Stations". They feel that it fits us better as we meet at different places
4	Halloween Party	For Halloween we had an amazing party at Pendon House. People from all generations joined in, some people dressed up, some didnt and we even made a mummy out of one of our members. Lunch was pie and peas from Home Cooking which also went down well.

5	Winning the Rountable Guy Competition	<p>Hot on the heels of Halloween we made a guy for the Rountable guy making competition. Ian one of our members came to the rescue as we were failing miserably! Jane and Barry went shopping for a jazzy shirt, Howard donated his Christmas PJ bottoms and Karen donated her wellies! We took the guy to be judged on the morning of the Rountable Bonfire and were so pleased when it won! Ian who had made the majority of it had never won anything before and was so pleased. The group decided that they would use the £200 prize money towards the Christmas meal at Cinnamon Spice, and the groups Christmas activities.</p>
6	Christmas Activity	<p>Christmas time was busy for the project. People tell us year on year that this is the time when they often feel the most lonely and want us to make an effort. Here are the things that our group did to try and alleviate loneliness for people; some things worked, somethings we need to learn from for next year.</p> <p>Christmas Shopping at Meadowhall - The group identified this as something they wanted to do in a steering group meeting. This was not just because they wanted to go shopping but also because some of them found it hard to shop in that environment on their own. It said a lot about the groups relationships that they managed to support each other and enjoy themselves on this outing.</p> <p>Roundtable Party at Pendon House - Due to a number of reasons it was thought that it would not be possible for there to be a party at Pendon House that could encompass all of the groups that currently meet there. The Roundtable had approached our group about us using some funding over Christmas and it seemed a good idea to use it for this. It was a lovely day and some people from our group volunteered to help out making sure everyone always had a plate of food and something to drink. It really seemed to bring us all together as a larger group.</p>

		<p>Christmas Fuddle - This is the second Christmas Fuddle that our group has hosted. People dressed up as elves, Christmas fairies and we even had a Mother Claus (our very own Mandy from Tesco's). Everyone contributed some food and Tesco's made some sandwiches for us. we had Christmas games, giant crackers and as always lots of fun!</p> <p>Outing to cinema together - A few of us went to see Paddington 2 together at the Paramount Cinema. This was not well attended. Next year I think we maybe need to think about the choice of film. Those that did attend enjoyed it though - and there were some tears at the sad ending.</p> <p>Christmas Curry - The outing to Cinnamon Spice was well attended and was a fun night! People really enjoyed been together and some people even tried curry who hadn't before. The group want to set up a bi monthly "Curry Club" in the next quarter.</p> <p>Christmas Day - The second annual "Penistone Community Christmas Lunch" happened at St Johns Community Centre. There was a lovely feel to the day, and the message that its a day where everyone is welcome (as its not just older people that struggle at Christmas) and can be included is really starting to get out. Photos have been provided as an attachment, and with next quarters report more detailed stories will also be sent.</p> <p>27 people ate dinner and we delivered 6 take out meals. Taking the meals out was important, as for some of these people it was the only people they saw at Christmas, but they would have struggled to have been involved in the bigger event.</p> <p>As last year it was as important for people to be able to volunteer and give towards the day. Local businesses did us proud and people gave generously with their time on Christmas Eve, Christmas Day and Boxing Day.</p> <p>New Years Eve Fuddle - This was the first New Years Eve Party that the group has ran and it went really well. 39 people attended, and people said there was a 'lovely spread'. This was funded by the Roundtable again and held at Pendon House. People from all the generations came and there was food music and fun!</p>
--	--	--

7	Update on sink installation at Pendon House	There has been some really good news about the sink installation at Pendon House! At the beginning of December 2017 it was agreed that the work could take place and that it would be completed within 10 weeks. This will mean that we can get back to cooking our own food within the next few weeks.
8	Work with people outside the group	The group continues to work with people who do not directly attend the group. During this quarter this has involved helping with a housing issue, hoarding issue and anxiety issues. As the project continues the core group of peers are starting to take on supporting these individuals with some things, but there are still times when its needs to be someone with a level of knowledge that enables them to challenge people which has been done by the person that facilitates the group.
9	New Venue	In the last quarter we reported that we had started to use St Johns Community Centre for one of our meetings. Using this venue didn't work out as people didn't feel comfortable there, and it didn't bring any extra people to the group meetings. During this time we were offered the use of Tesco's Community Room, where we would also be able to get a breakfast for everyone for around £1. Therefore we made the decision to once a fortnight go to Tesco's and on the other week to go on an outing. This has proved to be popular, Tesco's Community Room is often full and the trips out are proving popular as well. We use our time at Tesco's also as meeting and planning time. The steering group has taken a more cohesive form from the people who attend these meetings and everyone from the wider group knows that they are welcome.
10	Planned training	It is planned that in Quarter 4 the group will have First Aid and also Food Hygiene training. We would also if possible like some training around The Care Act.

11	Links with other services and organisations	As a group we continue to work with a number of local organisations. We attended Age UK's Christmas party and helped with some travel, and they helped with Christmas Quizzes at our Christmas Fuddle. We continue to make referrals to DIAL for people to get support with benefits (see below). We also worked with Penistone Line Partnership and made some decorations for the train station. Our newest connections this quarter are the Ladies Circle and Roundtable, the Roundtable have provided some funding for events over Christmas and want to meet with us so that we can make plans for how we can help them allocate some of the money they have raised in the local community. They are also presently looking at funding a scooter for a member of our group. The Ladies Circle also helped us with buying presents for Christmas Day and getting things ready on Christmas Eve.
12	The benefits of having a mixed community group present in a sheltered housing complex	It is also becoming apparent that there are many benefits to having a mixed community group that is inclusive based in a sheltered housing complex. At the beginning the relationships could often be difficult and there was a "why are those people" here at times. This in the last quarter has completely shifted. There has become a total acceptance of the reciprocity of relationships and what the group bring to the wider complex. We want to begin to share this good practise.
13	Showcasing of work at a national event	Following on from the above the larger group in Doncaster has been asked to facilitate a large event based on the power of peer support in communities and the work in Penistone, especially at Pendon House will be showcased there. It is hoped that lots of people from the community will be involved with this piece of work.
14	Involvement in Community Pub Project	Finally the group have become involved in the Community Pub project that has started in Penistone. This project is based on models like "The Gardeners Rest" in Sheffield and the "More than Just a Pub" concept. The idea fits the group well in that we believe that people can be supported well in community places. The project could also see surplus profits from the project reinvested into a number of community projects. This could give long term sustainability to a number of vital resources as funding becomes increasingly hard to find.
15	Projected underspend and legacy plan	The project is heading towards a projected underspend. In the next month we will be working with Elaine Equeall to decide a way forward in relation to this and providing a legacy plan for the project.

	Milestones and targets	Progress, achievements, issues
1	Sewing machine purchased and groups started - updates Brother 7340 Materials for sewing and craft groups purchased	See previous reports.
2	Promotional leaflets produced	<p>A copy of the new group leaflet has been sent as an attachment to this report. A copy of the leaflet for Jane's Vintage Tea morning has also been attached. These</p> <p>have been produced out of existing supplies which will be replaced in Quarter 3.</p>
3	New groups set up	<ol style="list-style-type: none"> Vintage Tea Morning - Jane from our group now runs her own Vintage Tea Morning at Pendon House with the help of Howard her husband. This is going really well and withing the next 4 weeks it is expected that they will be running this independently. Christmas Crafternoons - We had a series of afternoons dedicated to making decorations for Pendon House, the train station and Christmas Day. If we were to run these again we would run them as part of either of our Thursday or Saturday morning group as this is where most of the work was done and people preferred. Christmas Planning Group - A number of people met on a few occasions to plan the Christmas festivities. This helped with the distribution of tasks. Next year more people want to be involved in these. New organisation set up - There has been one meeting where people have started to think about the new organisation as it evolves. Formal dates will be set now to move this forward at a quicker pace.
4	Steering group set up	See above re using Tesco's Community Room.
5	Facebook content	The Facebook content continues to be lively and informative and people love the now expected weekly update!

6	Photos and 2X casestudies - quarterly	See attached case studies 5 and 6.
7	Referrals from/ to Area Council commissions - Age UK, DIAL, Clean & Tidy contract or other services (Social prescribing etc)	<p>There has continued to be referrals from the group to DIAL for people who need support with their benefits. This is especially around PIP and ESA. There are a number of members of the group who have had assessments that appear to be inaccurate.</p> <p>The DIAL service is able to give them the formal support they need and often these people will then come to our group for lunch after as the DIAL drop in is on a Thursday. This means that they can get some much needed emotional support from their peers.</p> <p>Another important referral that has been made is to social services for a care assessment. A woman who is supported by the group was told that she wasn't allowed a direct payment although she was eligible for care. This happened just over 12 months ago.</p> <p>The facilitator of the group has enabled her to get a new assessment, and also provided peer support at meetings with social services. A link has also been made with another disabled woman who has a family and uses a direct payment flexibly for herself and her family.</p> <p>As a group I think it would be good if we could find some basic training around the Care Act. This is something we will be looking into.</p> <p>In the New Year there will be a new connection between the group and the DWP. Someone from Disability Sheffield has been seconded to work with Job Centres in the area. She wants us to work with staff at Barnsley Job Centre to help them understand what its like especially as a vulnerable person to be subject to assessments and work based rules etc. We will be concentrating on especially what the distance between Barnsley and Penistone means to people.</p> <p>There also continues to be reciprocal referrals between Age Concern, Social Prescribing and other services.</p>
8	LWYL Events x 4	We have now completed 3 LWYL events. The two this quarter have been the "Penistone Community Christmas Lunch" and the "New Years Fuddle".

	Quarter 1		Quarter 2		Quarter 3		Quarter 4		Total Project
	April · June		Jul · Sept		Oct · Dec		Jan ·		Target
Activity/Intervention	T	A	T	A	T	A	T	A	
% of contract price spent locally	0	62%	0	64%	0	84%	-	-	
Outcome 1									
People are recognising and sharing their skills and talents with each other resulting in people feeling valued	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Number of people attending training sessions	0	1	0	0	0	0	-	-	
No of people achieving accreditation	0	1	0	0	0	0	-	-	
Outcome 2									
Growth of a group of diverse people that design groups that work for them, resulting in supports that are flexible	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Number of new groups created	0	5	0	2	0	4	-	-	
Number of people attending groups (see attachment)	0	427	0	433	0	692	-	-	
Number of people worked with outside of groups	0	5	0	7	0	4	-	-	
Number of new people worked with	0	9	0	12	0	57	-	-	
No of new peer leaders attending 3 or more events	0	6	0	3	0	6	-	-	
Number of new peer leader opportunities created	0	6	0	3	0	6	-	-	
Number of LWYL events	1	1	0	0	2	2	1	-	4

Outcome 3 Providing an alternative for people of all ages/ needs to access support, resulting in the hard to reach finding support	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
No. of residents referred for advice and guidance	0	10	0	5	0	5	-	-	
No. of resident referred to health advice	0	3	0	2	0	3	-	-	
% showing improvement in wellbeing or Reduction in loneliness	0	100%	0	100%	0	100%	-	-	
Outcome 4 Growth of numbers of people who want to involved in social action, resulting in more people being involved.	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Number of peer volunteers running and supporting groups	0	15	0	16	0	17	-	-	
Total number of peer support hours (approx)*	0	540	0	600	0	910	-	-	

***Quarter 1 note - This is a difficult number to quantify as within the group we class everyone as a peer supporter. Therefore for the purposes of this figure we have approximated the number of hours that the "Peer Leaders" and group leaders have done.**

***Quarter 2 note - Throughout this quarter as asked we have attempted to look at the number of volunteer hours actually contributed to the group and as a result the above figures for Quarter 1 have been amended and a more realistic Quarter 2 figure provided.**

CASE STUDY "HELEN"

Penistone Bumping Spaces - January 2018



Helen and her family show the true meaning of reciprocal support within our group.

They are a family that has their own challenges, but will still always support others. For example they support a vulnerable member of our community and makes sure he has food and get him help with his benefits if he needs them.

They also have rescue horses and our group love to go and see them, if we have bread or food left at the end of Thursday this goes to the horses.

This is what Helen has said about the group:

"Penistone Bumping Spaces is a lifeline. It gives me and my family somewhere safe and friendly to go to where nobody judges us for our disabilities. We get comfort, support and a feeling of family. There is always someone to help and advise, a shoulder to cry on or a laugh to be had. Its everything.

They have given our family Christmas back for the last two years. A time of year we are usually isolated and struggle to get through.

Its a true community where all kinds of people come together for the good of everyone. Its amazing."



CASE STUDY 5 "JANE"

Penistone Bumping Spaces - January 2018



"Before I started coming to Bumping Spaces I had no friends and no outlook on life. Coming to the group has given me independence, friendship of confidence.

For example through coming to Bumping Spaces I have found out about an English Course and am starting it this week.

I also run my own Vintage Tea morning for the group. At first I was nervous about this, but each week I am becoming more confident at running it.

If I were to tell people about the group I would say that its amazing, and that people make you feel welcome. I would also say the group is fun and interesting, and you are never made to be involved in

anything that you don't want to be.

We also go on outings, for example we go out for meals. At Christmas I went to Meadowhall with the group. I usually never go unless my husband Howard is with me.

My GP has commented that its brilliant that I am coming to the group, and she thinks its helping my depression a lot.

I now know that if I am down I can ring one of the group, or even pop round to someone's house for a cuppa.

Also we have recently moved house and the group helped us to do this.






I love coming to Penistone Bumping Spaces"



This project helps meet the following public health outcomes:

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities	
1.18	Social isolation
1.19	Older people perception of community safety
1.08	Employment for those with long term health conditions including adults with learning disabilities
Health improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.23	Self-reported well being
2.13	Proportion of physically active and inactive adults
2.11	Diet

Sporting Penistone

<div style="background-color: #e0b0b0; padding: 10px; border: 1px solid black;"> <div style="background-color: #0056b3; color: white; padding: 2px 5px; display: inline-block;">Health & Well Being</div> </div>		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

Sporting Penistone

Project update October- December 2017

Project	Progress, achievements, issues
Volunteer Administrator role	<p>The focus has been on continuing building and facilities issues. In particular the dry rot issue in one of the gym room which has meant project managing the move of all equipment to another room. It was essential that this issue was made a priority as it threatened to cause the total closure of the centre's gym facilities and disruption to centre activities. In addition to the facilities tasks, achievements to date include organising a clear up day, installation of CCTV and alarms, essential electrical tests, continuing work on risk assessments and heating maintenance.</p> <p>Our Love Where You Live event was very successful. We had 13 volunteers working through the morning digging a trench around the building, clearing drains and shrubbery and clearing out our boiler room/cellar.</p>

Milestones

Milestones and targets	Progress, achievements, issues
Equipment purchased	N/A
Systems in place to improve volunteering	<p>The volunteer policy is near completion and we have begun to improve systems for volunteer recruitment and induction. There is a first aid course organised for mid January and to date we have a full register of attendees.</p> <p>Our volunteer hours figures have dropped this quarter (see below) however the Chair does not believe this number accurately reflects the actual hours completed. We have put</p>

	new systems in place for volunteers to record their hours and this is a significant cultural change for them. Volunteers who complete a set 'shift' do tend to record their hours, however for ad hoc volunteering and for those doing voluntary work that is more indirect (eg. Trustee work) the hours are not always recorded. The Administrator is working on putting in procedures to improve this.
--	--

Activity Intervention Targets

	Quarter 4		Quarter 1		Quarter 2		Quarter 3		Quarter 4		Quarter 1		Quarter 2		Quarter 3		Total Project target
Activity/Intervention	T	A	T	A	T	A	T	A	T	A	T	A	T	A	T	A	
Number of people attending training sessions					5	8	5	0	5		5		5		5		30
Number of volunteers, accounting for losses. Initial 40			45	42		48	50	54			55				60		60
Number of LWYL events			1	0				1			1						2
Number of new volunteers			5	7	5	10	5	5	5		5		5		5		35
Number of new community groups, activities or classes supported					2	2		0	2				2				6
Number of volunteer hours Initial: ave 57/wk, 723/qtr (13 weeks)	723		749	758	775	803	814	676*	840		879		905		944		6629
Number of volunteer opportunities created			1	0	1	1	1	1	1		1		1		1		7
Number of fte jobs created	0.5	0		0.5			0.2	0							0.3		1
No. of adult volunteers engaged (new)			4	4	5	7	4	3	5		4		5		4		
No. of young people engaged in volunteering			1	3		3	1	2			1				1		
No. of new activities which involve young people under the age of 18*					1	1		0					1				
No. people achieving a qualification							5	0**			5				5		

*as at 19/12/17 so two weeks missing from report. Predicted forecast is 700 (taking into consideration reduced opening over Christmas).

**volunteers identified and courses being sourced for gym instructor qualifications to commence early in 2018

Case Study 1/ good news story

Summary

The Administrator organised a Love Where You Live event a summary of which was filmed by a young volunteer (shared on Facebook).

Key Learning Points

Advice was taken from Stephen Miller as to how to plan and organise the day.

It was advertised widely but we only attracted a few new young volunteers. We would have liked to have had some more volunteers on the day.

Consider planning earlier and using different media to attract new volunteers.

The day was aimed at clearing up around the external areas and maybe this type of volunteering would limit contributions from those who were unable to do this type of work. Need to consider this in the future and maybe offer a wider range of opportunities.

Any relevant background

Who was Involved:

Staff: 2

Existing Volunteers: 9

New Volunteers: 2

Hours Given: 39

Any unplanned outcomes (Good or Bad)

Some of our existing volunteers realised that the same people are always volunteering and started to question why others don't get involved. There is concern that this could put those regular volunteers off as they feel the whole approach becomes a bit unequal.

It is important for the centre to continue to communicate its thanks and attempt to attract a wider range of volunteers for future events.

Next Steps

To use learning points to plan for the next event.

Case Study 2/ good news story

Summary

We have a young 17 year old volunteer who has some additional needs. His mum is a centre user and she encourages him to attend on his own. She feels that he wouldn't be able to be independent in a bigger environment, she said "the centre is local and adaptive to his needs. He absolutely loves it".

Our volunteer told us:

"Hello my name is Joe – I go the Penistone Sports Hall every Sunday morning – my job is to mend roller skates. It is a great job, I really like doing it. I like going to the Sports Hall because I can walk there by myself and I know the people there. Mending is good – I do not want a job with talking."

Joe volunteers under the supervision of another of our regular volunteers and he makes sure Joe knows where to find everything he needs. This volunteering opportunity enables Joe to contribute to the centre in the way that suits him.

Key Learning Points

To be creative and open to offering different volunteering opportunities to our diverse community.

Any relevant background

Who was Involved:

Staff: 1

Existing Volunteers: 2

New Volunteers: 0

Hours Given: 54

Penistone FM My Town My Community



	RAG
Satisfactory quarterly monitoring report and contract management meeting.	●
Milestones achieved	●
Outcome indicator targets met	●
Satisfactory spend and financial information	●
Overall satisfaction with delivery against contract	●

This is the first quarterly report for this project which aims to deliver training in radio for people over 55 years in the local community, providing an opportunity to learn new skills and support community networks.

October – December 2017 progress against project outcomes and targets

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target by	Progress
Outcome 1 <u>Training</u> Deliver training to 10 people	• Training programme	• September 2018	We have six people in training for NCFE and lots of interest.
Outcome 2 <u>Volunteering</u> Provide volunteering experience opportunities for people	• Number of volunteering experience taster sessions working with local volunteer groups in the area	• September 2018	Contact made with local groups and visits. On going talking to the groups.
Outcome 3 <u>Work Experience</u> Recognised work experience opportunities in Penistone FM Community Radio	• Completion of the initial volunteer programme and delivery of approved work experience through volunteer presenting or other	• September 2018	This is going very well with three people who are now trained and on air doing programmes.

Currently we have had 6 people taking part in the My Town My Community project, with the majority joining the station as volunteers and taking part in the NCFE qualification.

We have an open morning organised for mid-January to interest more people to the project with people who have taken part in the project helping out volunteering. We have a few trainees ready to start going in the New Year and hope to gain another 6 before Q1.

We have created leaflets and flyers to be distributed among local groups to advertise the project to people in locality.
We have also given the project a big drive on air, online and in local newspapers.

We have met with Alan Swann who is the local chairman for U3A and we discussed how we could help promote U3A in the local area and in turn they have agreed to promote the project to their members. (Shown opposite on air helping with promotion)



Challenges that we have faced have been promoting local community groups, we have made a plan so that we can contact all the local groups throughout the year that would be most beneficial to them, in this quarter we have

Penistone FM to host open day



PENISTONE FM is having an open day on Penistone Market day on January 18, from 10am to 2pm, and this is your opportunity to go and see the studios in the heart of Penistone in the Penistone One building on St. Mary's Street.

If your New Year's resolution is to be more involved in the community, you will have the opportunity to hear more about the new training project 'My Town, My Community' in collaboration with Leve Where You Live, and funded by Penistone Working Together.

The project is focused at people in the community who have recently retired but wish to continue to develop their skills and gain a qualification in radio; you do not need any prior media experience.

This will allow more people to get involved in volunteering at the station and in the local community around Penistone; there are various roles from voicing community news items, interviewing and editing and presenting your own live show.

Phil Johnson, who has recently completed his training and is now broadcasting a weekly live show, said, "This is a course, which for me, opened up several of the wider aspects of radio broadcasting."

"The course created a good background to the technicalities, jargon and operations of radio."

contacted the requested 6, however, 4 have come to fruition one is slowly in the works.

Opposite using local papers to promote

Working with the Penistone Line Partnership was initially a challenge, as making contact with Rowena, who is the group leader, we found a challenge as she is very busy, however we have now made contact with her and plans are in the works for the new year to start with improvements to the station and plans to increase volunteers is underway already with on-air promotion.

Overall its been a great start in the first quarter for the project with the added value of new presenters on air at the station plus more interaction with local voluntary groups.

MILESTONE	TARGET DATE	PROGRESS/ ACHIEVED
Project launched during September 2017	October 2017	Achieved
To achieve 10 NCFE Level 1 Radio unit passes for the participants and develop their communication skills	September 2018	Four people completed their NCFE
Introduce a new system to provide community information to Penistone Railway station and increase participation in volunteering there by 25%	September 2018	Meeting held. Plans discussed with promotion for new volunteers in progress with the volunteer group and information.
To train up to 8 new presenters or interviewers within the scope of the project to add value to the local area	September 2018	We have trained four people so far and on target to achieve this
Equipment purchased	October 2017	Achieved

	Quarter 2 July-Sept		Quarter 3 Oct-Dec		Quarter 4 Jan-March 2018		Quarter 1 Apr-June		Quarter 2 July-Sept		Total Project target
Activity/Intervention	T	A	T	A	T	A	T	A	T	A	
New jobs created – P/T (from 1 st September)	2 (0.8 FTE)	2									2
% of spend local to area	N/A	N/A	90 %	90 %							90%
No of new volunteers (as a direct result of this project with Pen FM)	N/A	N/A	5	5	5		5		3		18
No of volunteering opportunities created as a direct result of this project	N/A	N/A	10	20	10		5				25
No of people attending training sessions achieving a qualification with NCFE	N/A	N/A	3	4	3		4				10
No of community groups supported to increase volunteering (promotion of work/activities/interviews/radio air time)	N/A	N/A	4	4	6		8		6		24
Case studies highlighting the project	N/A	N/A	2	2	2		2		2		8
Content for Facebook posts for Penistone Area Team pages on going	N/A	N/A	2	4							12
Provide info for Penistone Line Partnership notice board as required and increase by 3 volunteers	N/A	N/A	0	0	1		2				3

Case Study 1

Mary Harling began volunteering with her daughter Jo in September at Penistone FM, she had previously been a part of hospital radio and her passion is music.

Mary and Jo found that presenting a show together a great way to bond, however Mary lacked confidence and signed up to take part on the My Town My Community Project to expand her knowledge and confidence. Mary found some technical aspects quite hard especially the live news set up but now says “ I am enjoying the experience and great to get feedback from the listeners”



Mary quickly took to the course and gained confidence in using the equipment and presenting. Mary completed her NCFE in 8 weeks and is now our eldest fully trained member of Penistone FM and has since started presenting her own show alongside the show she currently does with her daughter.

Case Study 2

Christopher Walker began training at Penistone FM back in September when the project started.

Chris had no previous radio experience however he came to us with bags of confidence due to previous experience of being part of the Penistone Theatre group.

Since then he started working on putting a live radio show together and he is now presenting a mid morning show on Fridays under guidance as well as trying his hand at being a community reporter. Chris said, “ It’s been one of the best things I have done and really enjoying it”.

Improving the wider determinants of health	
Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities.	
1.18	Social isolation
Health Improvement	
Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities	
2.13	Proportion of physically active and inactive adults
4.13	Health related quality of life for older people

BARNSELY METROPOLITAN BOROUGH COUNCIL

**Penistone Area Council
8th February 2018**

**Report of the
Penistone Area Council Manager**

Agenda Item:

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the current financial position.

2.0 Recommendations

2.1 That members receive the update on the procurement activity.

2.2 That members note the update on Working Together Fund and proposals for 2018/19 grant process at 4.6

2.3 That Members note the financial update including budget for 2018/19 financial year at 7.5

2.4 That Members approve distribution costs for 2 community magazines for 2018 at a cost of £ 3,362 as detailed at point 6.1

3.0 Isolated and Vulnerable Older People Service

3.1 At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area.

3.2 Age UK were selected as the preferred provider and a 12 month contract with a value of £70,000 started in January 17. The contract was agreed initially for one year with the option to extend the project for a further year at the discretion of the Penistone Area Council.

3.3 Following consideration of a six month performance report and presentation at the Penistone Area Council meeting on the 3rd August 17, Members agreed that the contract is performing very well, that there is a

continued need for this work and recommended a one year extension to run from 1st January 2018 to 31st December 2018, subject to funding.

- 3.4 A contract extension letter was issued in October 2017. Two social inclusion posts continue to be funded as part of the Penistone Area Council funding.
- 3.5 The costs for the contract extension is £70,000 for 12 months. This is funded £17,500 from 2017/2018 budget to cover the period January – March 2018 and £52,500 from 2018/2019 Area Council budget subject to funding.
- 3.6 The final quarterly monitoring report from year one of this contract, outlined in the performance report, demonstrates that Age UK Barnsley have met all their milestones and outcomes to date.
- 3.7 A forward plan for year two of this contract has been agreed with Age UK, to include working towards a longer term sustainability plan for the work after Area Council funding for this contract finishes in January 2019.
- 3.8 Age UK will be invited to Area Council 6 months before the contract is due to finish to present details of their performance outcomes to date and advise of future service sustainability options.

4.0 **Penistone Area Council Working Together Fund**

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gives a total budget of £202,038
- 4.3 To date the following applications have been approved:
 - Penistone roundtable: £11,660
 - Penistone Scout Group: £8050
 - Trans Pennine Trail conservation volunteers: £6630
 - Penistone FM, young people in radio: £15,627
 - Penistone Bumping spaces: £19,836
 - Sporting Penistone: £16,230
 - Penistone Youth Activities: £8730
 - DIAL Barnsley : £4275
 - Penistone Wi-Fi Project: £5545 (£2365 Installation, £1800 Wifi costs, £1380 LED lighting)

- Bumping Spaces: £19,836
- South Pennine Community Transport, CIC: £5000
- Penistone FM, Community radio and training project: £19,840
- Cycle Penistone, CIC: £ 5990
- South Pennine Community Transport , CIC extension to Pilot: £6538
- DIAL Barnsley: £4395

4.4 Total applications to date = £158,181

4.5 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget. This leaves the total remaining budget for the fund to date at £33,856

4.6 It is recommended that the remaining underspend of £33,856 of the Working Together fund is carried forward to 2018/19 so that a wide reaching promotional campaign can be launched to attract new project providers who can support the Area Council to achieve its priorities.

5.0 **New Clean, Green and Tidy Service**

5.1 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC (the previous provider) would not be tendering for the service.

5.2 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1st November 2017.

5.3 At the Area Council meeting of December 7th 2017, Twiggs Ground Maintenance Ltd presented an outline of the service they would be delivering to meet the contract requirements.

5.4 A monitoring report has been submitted by Twiggs Ltd as part of the Quarter 3 performance report, which shows satisfactory outcomes in delivery since starting the contract (not a full quarter of delivery), and a contract monitoring meeting is scheduled to take place on January 31st 2018 to agree future targets and outcomes.

6.0 **Community Magazines**

6.1 At the Area Council meeting of 7th December, the Area Council agreed to the production of 2 further editions of the community magazine at no cost. To support this there is a requirement to provide distribution costs currently estimated at £3,362. There is sufficient within 2017/18 underspend to support this cost subject to approval.

7.0 Finance Update

- 7.1 The current financial position illustrated in the table at 7.5 shows that the Penistone Area Council has allocated £194,843 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget for 2017 /2018 is £5157 which is carried forward to 2018/2019 budget allocation.
- 7.2 Should approval be agreed to fund the distribution costs of two further editions of the community magazine for 2018 at a cost of £3,362 , this will give a remaining amount £1,790
- 7.3 £52,000 for the Age UK Barnsley contract has been committed from the 2018/19 budget to date. Subject to performance, funding availability and need an extension of the Clean, Green and Tidy contract would be a further £98,007 from the 2018/2019 budget.
- 7.4 With current underspend from 2017/18 budget there is potential for £51,788 available to spend against priorities for 2018/19

7.5

	2014/15 £200,000	2015/16 £200,000	2016/17 £200,000	2017/2018 £200,000	2018/2019 £200,000	
Countryside Skills and Training	£100,000					£100,000
Countryside Skills and Training extension		£54,600				£54,600
Clean and Tidy Team Contract extension		£35,555	£124,445	£15,974		£175,973.44
New Clean and Tidy Team 17/18				£98,007	(£98,007 – Not committed)	£98,007 + £98,007 uncommitted
Working Together Fund		£60,000	£60,000 + £32,038	£40,000 (£10,000 transferred to Ward Alliance funding)		£192, 038
Allocation to Ward Alliance		£40,000	£20,000	£10,000 + £10,000 (from PWTF underspend)		£90,000
Vulnerable and Older People Commission			£70,000	£17,500	£52,000 Committed	£140,000

Community magazine – Penistone Matters			£3362	£3362 (£3362 uncommitted to support 2018 Editions)		£10,086
Total spend allocation	£100,000	£190,155	£309,845	£194,843	£52,000	£750,000
Remaining allocation	£0	£109,845	£0	£5157(£3362 uncommitted)	£148,000 (£98,007 uncommitted)	

Contact Officer:
Elaine Equeall
Penistone Area Council Manager

Contact No:
01226 775382

This page is intentionally left blank